

**FINAL**

**Advisory Committee on Juvenile Justice  
Meeting Minutes  
June 15, 2005**

Approved November 30, 2005

The official business meeting of the Advisory Committee began at the Williamsburg Marriott, Center at 50 Kingsmill Road, Williamsburg, Virginia, on Wednesday, June 15<sup>th</sup> at 5:00 p.m.

***Members Present***

Benjamin Andrews  
Henry N. Azais  
Jane Brown, Proxy for Maurice A. Jones  
Arlene Cundiff representing Dr. Cynthia Cave, Proxy for Dr. DeMary  
Russell B. Foot  
Lynette Greenfield, Proxy for Jerrauld Jones  
Susan C. Laughrun  
Dr. Jay W. Malcan  
Charles S. Martin  
Daniel L. Plaugher  
Shirley Ricks, Proxy for Dr. Reinhard  
Robert E. Shepherd, Jr.  
Wayne Thomas, Chair  
Ruby G. Turner  
Justin Wilson  
Gina E. Wood

***Members Not Present***

Guy E. Cousins  
Matthew T. Gowin  
The Honorable Robert F. McDonnell  
The Honorable Linda T. Puller  
Patrick Henry Sweet, III  
The Honorable Sharon Breeden Will

***Staff Present***

Baron Blakley  
Will Bronson  
Fran Ecker  
Dr. Aura Hanna  
Denise Hampton  
Laurel Marks  
Ursula Murdaugh

**I. Welcome, Call to Order and Introductions**

The meeting was called to order by the Chair, Mr. Wayne Thomas. All present introduced themselves to the group.

**II. Review and Approval of Minutes**

Mr. Thomas asked if there were any comments, additions or deletions to be made to the minutes from the May 11, 2005, meeting of the ACJJ. A motion was made by Mr. Shepherd, seconded to accept the minutes from the last meeting and was passed unanimously.

**III. Grantee Presentations**

Laurel Marks introduced the grantees from Newport News for their presentation to the committee on the grant-funded programs.

**IV. Dinner**

**V. Presentation on Three Year Plan Update**

Dr. Hanna gave a PowerPoint presentation on the 2005 Three-Year Plan Update which has been submitted to the federal Government. This is the final update for this cycle; there will be a new Three-Year Plan for 2006 to 2008 next year. The Update and the Executive Summary were distributed to Committee members. Dr. Hanna then responded to questions.

**VI. Presentation on Young Juvenile Offender Evaluation**

Baron Blakley gave a presentation regarding the Young Juvenile Offender Evaluation.

Mr. Shepherd made a motion that each site must submit the appropriate paperwork (advise them in writing of this policy first) or their funds will be withheld. The motion was seconded by Justin Wilson. Mr. Shepherd asked DCJS staff to comment on this. Laurel Marks suggested that Will Bronson contact the Young Juvenile Offender sites and advise that if they do not submit paperwork in a timely fashion that their funds will be in jeopardy. She also recommended that Will Bronson, Baron Blakley and she meet to discuss the instrument that is being used to capture the required data to make sure that it is, in fact, capturing what we need and is not serving merely as an exercise for grantees. Mr. Bronson reported that he would be happy to advise the sites about the committee's wishes on Thursday during a meeting and in the future. The motion was then rescinded in order to allow staff to convey the committee's position to the grantees.

**VII. Compliance report**

Will Bronson updated the committee on the compliance reports. It was reported that he anticipated that the Sight and Sound plan document will be sent out shortly. Mr. Bronson also reported that he has almost completed the desk audit for all 25 detention homes, as well as most of the jails in the state and is currently on track. Site visits will start next month.

**VIII. ACJJ member reports**

Three members updated the others on various events of interest.

**IX. Conference update**

Ms. Marks gave a brief discussion regarding the conference.

**X. Future Meetings**

The retreat is scheduled for October 11 & 12, 2005. ***Please note: these dates have been changed to November 29 and 30, 2005.***

**XI. New Business**

A round of applause was given for the members who will no longer be serving on the committee.

**XII. Adjournment**

A motion was made to adjourn, was seconded and approved unanimously. The meeting adjourned at 9:00 p.m.